SI. Swedish Institute

Swedish Institute Baltic Sea Cooperation

Application for seed funding – 2016

Project description

Applicant organisation
Malmo University
Project acronym
AppSam
Project title
AppSam - Professional and Social Support in Dementia Care
Contact person
Jonas Christensen

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Contents

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Contents

1 *Aim* (maximum 2,000 characters)

State the aim of the seed funding project.

AppSam aims to promote innovation, learning and development of skills in the field of elderly care through the exchange of knowledge between countries with different welfare logics. It focuses on dementia care and applied digital technology. The project departs from the Swedish-Danish CareSam project (2011-13) which defined a number of areas, showing significant needs to achieve sustainable development: a) technological innovation in the field of elderly care, b) qualifying the future education and learning aiming at work in elderly care sector, and c) development of skills in practice with a special focus on dementia. These three areas are supposed to be explored in the seed funding.

The overall aim of the AppSam seed project is to develop a common understanding of what needs there are within dementia care in countries with different welfare logics and to create collaborative added value. Through workshops a common understanding of how to create participation, meaningfulness and well-being is developed. The workshops will lead to a set of concepts that mirrors what can be done togheter in the different regions. The concepts will act as mediation between partners as well as input to the future project. The workshops will also elaborate what competences there are in the network and what additional resources are needed in AppSam.

In conclusion the overall aims of AppSam seed project are: 1) to extend the established CareSam Network with two new partner countries: Poland and Lithuania, 2) to develop IoT-concepts in the area of elderly care that can contribute to improve quality of life for elderly, relatives, and support health professionals, 3) to explore how participation, interaction and communication can be facilitated through digital technology to meet regional challenges of the elderly focusing on technology, learning and skills in dementia care 4) to prepare an application for Horizon2020 through the extended network based on the findings from the project.

2 *Context* (maximum 3,000 characters per textbox)
Remember: Your description should focus on the overall context for both the seed funding project that you apply for AND the extended, future project that the seed funding project will contribute to.
- Describe the **specific challenge** or **need,** in the Baltic Sea Region, that your project meets and its relevance in terms of 1/ **impact on the common challenges** in the region which are identified in relevant documents (see below) and 2/ the **transnational added value** of solving and addressing this issue in an international and Baltic Sea regional context.
  - The Baltic Sea Region (EUSBSR): Specific objectives/actions relating to different policy areas or horizontal areas. *Link to Action Plan*: http://www.balticsea-region-strategy.eu/
  - The EU's Eastern Partnership: Specific themes under the 4 platforms or other themes mentioned in the summit declarations. *Link*: http://eeas.europa.eu/eastern/index_en.htm
  - The HELCOM Baltic Sea Action Plan (BSAP): Specific objectives under the 4 goals.
  Link: http://www.helcom.fi/baltic-sea-action-plan

The Baltic Sea region is an area of significant discrepancies in health and social conditions. A growing cross-border movement of people requires actions addressing these discrepancies. Access to dementia care and treatment of the same varies due to different welfare logics. Consequently, this seeding focuses on improving and promoting dementia care in the Baltic Sea region including social and professional aspects of ensuring sustainable and healthy societies. It also fosters macro-regional cooperation in health and making it more integrated and inclusive by providing common reference points.

With increased life expectancy and a growing number of elderly it is expected that the number of people with dementia will have doubled by 2040. In the four countries in the proposed network the prevalence rates are between 1,31 % of the population in Poland up to 1,82 % of the population in Sweden. Still the actual numbers in Poland is more than 500.000 older people.

The prevalence rates used are based on studies involving diagnosed cases of dementia. As many people with dementia do not receive a diagnosis, the actual number of cases is likely to be much higher. The development of the illness poses a challenge to societies, in spite of their welfare models because of the amount of work involved in taking care of the demented. For relatives the care work is a huge burden. A survey carried out by Alzheimer Europe paints a shocking picture of the level of commitment required from carers, since half of the carers surveyed cared for the person with dementia for more than 10 hours each day. Deferring accessibility of services in remote areas is another challenge.

For the health care sector dementia poses an economic challenge, as well as an educational. Health and social professionals of all levels who provide care for people with dementia in care homes and hospital settings are often facing challenging situations and ethical dilemmas. The professionals with the shortest educations have the most intensive daily contact with both patients and relatives.

Digital and 3D-technology has potential to support people with dementia. How this kind of technology can be used and understood in relation to relatives and dementia care in different welfare logics is a key issue to make the technology support daily care.

The impact of the project is an increased understanding of the meeting between technologies and humanities through a developed knowledge of societal needs on regional level. New practical research is created where competences in the network is based on academic research.

The project consists of transboundary collaboration between participants representing different welfare logics. The exchange of knowledge and how this collaboration can take place should add value not only to partners but also be transferable into other contexts.

- Briefly describe to the best of your knowledge the Baltic Sea macro-regional **context** for your project, including **initiatives/activities pursued by others** and **complementary projects in the Baltic Sea Region**. Specify also in what way **your project proposal differs from/complements other initiatives**.

The countries in the Baltic Sea Region are relatively small and have different experiences. They are therefore offered a possibility to gain advantage only by joining forces, especially when it comes to innovation at the global scale. There is a wide range of fields where the partner countries may cooperate to develop new solutions. Collaboration with strong partners in other countries means increased knowledge spillover to both partners, national and regional innovation systems. Knowledge spillover is an important prerequisite for innovation. A larger network facilitates new contacts. The seeding also gain better access to a larger potential and R&D possibilities. For research establishments, a larger critical mass of R&D and new research and development projects may be created. Research establishments benefit from cooperation with other institutions in the region and networks outside the national borders. From the social partners' perspective, cooperation between the countries may lead to joint action to address future challenges for the society. Each activity in the seeding will promote actions and cooperation between the partners. Better links between the Baltic Sea Region countries and organizations, research establishments and social partners help make the region more attractive to an extension of networks in the Baltic Sea Region. The Vinnova project Star Dust (2011-2014) is focusing some societal challenges (such as an ageing population in the Silver Economy) into business opportunities throughot a broad network of actors, however it aims to primarily create new competitive advantages. Solving societal challenges is something that requires the mobilisation of complementary competencies and collaboration from many skilled actors. In order to have an international partnership, local strengths are needed. This seeding is complementary and gives added value to the StarDust project. ScanBalt HealthPort (2011-2013) focusing the Health Economy in the Baltic Sea Region is another project, however it covers the whole Health Care sector not specifically ageing and dementia. The experiences and contacts represented in the StarDust and ScanBalt HealthPort is in this seeding identified as valuable and strategically important.

3 Composition of the partnership (maximum 3,000 characters per textbox)

Your description should focus on the partnership for the seed funding project that you apply for.

- Please indicate how this project relates to the main applicant's other activities and strategies/goals. Please also reflect on the main applicant's commitment to the project.

The CareSam project, initiated 2010, was financed by the EU-Interreg IV A (2011-2013). The CareSam network of participating organizations in parts of both Sweden and Denmark has brought together stakeholders in order to create in-service training, identify opportunities for cooperation, and provide a two-way knowledge transfer within the region. The project made substantial and transparent contributions to the development of quality assessment for public-sector elderly care in the region. A significant potential for knowledge transfer was identified through the project – Sweden and Denmark have different traditions when it comes to client influence, education systems, service and attitudes. CareSam was originally a cooperative initiative between Malmö University, Sweden (www.mah.se) and Roskilde University, Denmark (www.ruc.dk), as well as Skåne Association of Local Authorities, Sweden (www.kfsk.se) and Metropol College, Denmark (www.phmetropol.dk). The project contained theoretical inputs, evaluation and process work. The goals of the project were to strengthen the day-to-day integration of the elderly sector in the Oresund region, to establish a functional network, and to promote knowledge acquisition in the following areas: a) Cultural knowledge and the future of elderly care in the Oresund region b) Education in the elderly sector c) Dementia in the elderly and its impact on staff. The outputs from the Interreg project were the establishment of a formal network connecting research and practice, an anthology and a video. The CareSam project group decided to continue their cooperation and make use of the outcomes of the project in a future extended network.The idea of the CareSam non-profit academic network is awareness raising in order to promote a meeting place for the elderly related issues, where research training and practice meet. By providing a knowledge platform and network cooperation, CareSam want to stimulate the development of knowledge about elderly related issues both regional and global. CareSam may do so through activities such as training, consulting and research support for public, private and non-profit organizations in skills around the elderly. Example of outputs from the continuation of the network are scientific publications and dissemination of project results into in-service training and higher education in both partner countries.Through the continuation of CareSam synergies towards the research center Internet of Things and People (IOTAP, at Malmö University has been identified. IOTAP studies how people can use Internet of Things (IoT). IOTAP emphasises applied research and addresses current challenges in society. IoT itself has in the past mainly been driven by developments in technology. IOTAP focuses on how people can make meaningful use of these new technical possibilities. The research at IOTAP is carried out in application areas such as health, learning, energy, transportation, and home automation.

- Describe all project partners, including name of organisation, country and type of organisation. For each organisation, specify briefly its **competence and role** in this project. Also describe the **added value** each gains from participating in it.

The Lithuanian (Klaipeda University) and polish (University of Lower Silesia) academic-partners caries out both academic and scientific research and participates in national and international projects on aging issues, including integrated care and social services, since 2003. In 2003-2009, participation in Swedish-Iceland-Lithuanian research "The 80+ Studies" can be seen. Our partners have been participating in the related international projects, funded by European Regional Development Fund, Baltic Sea Regional Programme 2007-2013, EEA Grants-Norway Grants Programme 2009-2014. They cooperate with local and national public health and social services agencies, and NGO's as well as Ministries of Health Care and Social Care and Labor together with a tight cooperation with for example WHO European representative offices and the European Commission. A project where the polish partner has been involved in is Active Healthy Ageing for European Union MACVIA-LR; key impact of life long education, organized by Contre les Maladies Chroniques pour un Vieillissement Actif en Languedoc Roussillon, Reference Site of the European Innovation Partnership on Active and

Healthy Ageing (EIP on AHA). 2014 –2015 cooperation with EIP on AHA, Action Group. Fall Prevention and Saxon State Ministry of Social Affairs and Consumer Protection on integrated care models, patients' self-management and empowerment issues. The role is to be active supportive partners in which the understanding of local conditions together with research and education in the area of old age care is a pre-condition due to the aim of the seeding. The NGO partner, Skåne Association of Local Authorities (in swedish; Kommunförbundet Skåne) is the lead organisation for the 33 local authorities in Skåne. The activities can be summarized under four main headings a) Safeguarding and supporting the development of local authority self-governance b) Monitoring the local authorities' interests within all areas of activity c) Promoting interaction between local authorities and d) Assisting local authorities in the development of their activities. The fulfilment of this this task goes through coordination and interaction, building networks and providing inspiration so that our members can benefit from common strengths and by learning from each other and other people. Skåne Association of Local Authorities' most important target group comprises all those who are engaged in local authority activities. Other important target groups are all the bodies that the local authorities work with ranging from public organizations to companies and the media. The core values are collaboration and interaction, building networks and inspiration. An extended network and collaboration and interaction outside the members with lithuanian and polish partners increase its potential for learning from others and development of quality such as in dementia care .

- Describe in what way the partnership reflects a cross-sectoral and multi-level governance perspective.

The partnership connects and develop internal and external cross-sectoral collaboration as it connects different disciplines and research areas focusing humanities and technology. It also extend the non-academic understanding of practical usage in daily life. Further on, the project increase and strenghten the pre-conditions for collaboration with user-organizations in social caring focusing the baltic sea area. It also improves conditions for higher mobility between the partners involved due to a higher awarnesess and extension of the labour market. Collaborative processes are central to emerging models of local governance and have received considerable practical and theoretical consideration with respect to many policy domains. Such collaborations require local organisations and actors from various sectors to work together in partnerships and networks to achieve policy goals. We highlight the value of a framing role for local government to ensure that such governance models for local action on ageing realise a collaborative advantage. In particular, the seeding highlight the need for local development and social innovation in these processes and assets in order to develop improved ways of facilitating collaborative governance.

4 Compilation: objectives, activities, indicators and expected outputs

- *Specify the SMARTER (Specific, Measurable, Accepted, Relevant, Time-bound, Emotionally attractive and Realistic) short-term objectives to be achieved during the seed funding project, along with the project's activities, indicators and expected concrete outputs and/or its established structures.*
- *Please note that these exact objectives are to be reported in the final project report.*
- *Please see the instructions for detailed information on how to fill in the compilation table.*

How to use this table

- *Start by clicking in the first cell. Use the 'Tab' key to move to the next cell. You can choose any cell by clicking in it.*
- *Add new rows to the table by selecting the last cell and then pressing the 'Tab' key.*
- *You can delete a row by selecting the row in the left margin, then pressing the right mouse button and selecting 'Delete rows'.*
- *You can use the 'Table tools' function in Word to add/delete rows.*
- *To leave this section after filling it in you have to move to another section manually.*

Short-term project objective	Activity	Indicator	Expected output
Anchor consistency of the project	Internal partner-communication of the project incl. mutual obligations	Dialogue	Moral obligation/signed agreement
Quality assessment in documentation	Communication of templates	Understandable and transparent	Establishing routines for documentation
Awarnesss concerning dead-lines	Continously tuning	Reminder	Financial reports
Skilled project-member	CV collection	Dialogue	Each project-member receives an overview of each formal competence
Attendance at the project-meeting	Clear anchoring of the planned workshops and preparedness for replacement	Representation of partners in project meetings	High degree of participation
Avoid external partners to exit the project	Needs analysis	References	Quality assessment and high degree of inclusion in the project

5 Work plan

Make a work plan using the table below. Please make sure that all activities mentioned in the table above are also mentioned here. If dates are not available, state the expected time frame in as much detail as possible.

How to use this table

- *Start by clicking in the first cell. Use the 'Tab' key to move to the next cell. You can choose any cell by clicking in it.*
- *Add new rows to the table by selecting the last cell and then pressing the 'Tab' key.*
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- *To leave this section after filling it in you have to move to another section manually.*

Date(s)	Place/Country	Activity	Responsible partner	Invited stakeholders/participants
19-21.10.16	Malmö, Sweden	Workshop A	Malmö University	Stakeholders from Klaipeda, Wroclaw, Roskilde and Assoc for Municipality of Malmo and user organizations
8-10.3.17	Klaipeda, Lithuania	Workshop B	Klaipeda University	Stakeholders from Klaipeda, Wroclaw, Roskilde and Assoc for Municipality of Malmo and user organizations
3-5.5.17	Wroclaw, Poland	Workshop C	University of Lower Silesia	Stakeholders from Klaipeda, Wroclaw, Roskilde and Assoc for Municipality of Malmo and user organizations
21-22.6.16	Malmo, Sweden	Project meeting 1	Malmo University	Pre-planning with stakeholders from Klaipeda, Wroclaw, Roskilde and Assoc for Municipality of Malmo
19-20.9.17	Malmo, Sweden	Project meeting 2	Malmo University	Follow-up project meeting/next step with stakeholders from Klaipeda, Wroclaw, Roskilde and Assoc for Municipality of Malmo

6 Communication (maximum 2,000 characters per textbox)
Describe how the objectives, activities and outputs of the project will be disseminated and communicated
- *within each partner organisation.*

Given the internal newsletter (see down below), each representative for the partner organisations will be responsible for selection of relevant internal partner-info to be communicated in a way that fits each partner's internal strategy of communication.

A continuous process of communication on both a top down and bottom up perspective is seen as a natural part of the communication. There is a strong commitment from the departmental as well as faculty level in each partner organisation.

Experiences from both the CareSam project and the network will work out as a guidance of the communication for all partners as there is a working communication infrastructure already in place.

- *internally within the partnership.*

Lead-partner Malmo University is responsible for the overall internally communication within the partnership. Strategy and action plans include: Logistics with respect to who should be informed about what, when, within the project, in relation to the implementation of the project activities. A clear distribution of responsibilities will be communicated on this. This responsibility includes specific formulation of programs, agendas, time schedule and minutes etc. which ensure that these activities are exchanged between the participants due to the subprojects. An internal newsletter incl. key points is ought to be communicated and established. A homepage will be created for internal (only partner-representatives) and external usage. Each workshop will be documented by a representative of the communication department of each partner university. This area of responsibilities includes the partnership and in addition to this, the Lead partner is also formally responsible to communicate with the non-eligible partner Roskilde University.

An ongoing exchange of information between the participants in order to be communicated internally by each partner is essential. A connection to each internal partners communication resources are essential in order to ensure that internal stakeholders are aware of the projects different phases.

All common documents will be stored on a platform accessible for all partners. Documents, pictures, photos and videos produced in separate activities on the different sites are stored at the same platform to make it easy for everyone to access the material. Policies for how to use the material must be agreed by each partner.

- *to relevant stakeholders (for example other networks), including policymakers and possible end users of the project's outputs.*

Identification of stakeholder-organizations will be made and through these representatives identified. Invitation of representatives in planned workshops is essential. An on-line newsletter will be used as a communication tool as well as the external part of the homepage. Invited professionals in communication will act as an external communication tool in planned workshops.

The infrastructure and communication and experiences coming out of the CareSam project will be used actively in this seeding. The Lead Partner is aware of the importance of having a clear communication strategy and action plan in close contact with the partners. Strategy and action plans include: Logistics with respect to who should be informed about what, when, within the project, in relation to the implementation of the project activities. Media contacts in which communicators are responsible for the documentation of activities is essential. A media strategy prepared by the Lead

partner in close cooperation with the partners gives a quality assessment for external stakeholders involvement and interest of the project.

All partners have partnerships with health care organisation within dementia care and each partner will communicate the process to respective health care organization and other stakeholder organizations.

The work will be presented at meetings with organizations for seniors and partners in health care. There are also gatherings for relatives to people with dementia that will be contacted and offered a presentation of the work.

The work will be documented in academic papers and presented at academic conferences and other relevant forums.

7 Sustainability (maximum 2,000 characters per textbox)
Indicate how you intend to achieve long-term sustainability for the project results and how you intend to ensure durability for your project/partnership.

- Please identify **possible practical uses of the outputs** from the seed funding project, both within the partnership and in reference to external stakeholders/target groups.

The seed funding project will make a substantial contribution of cross-border knowledge between two Faculties (Health and Society and Technology and Science) as it develops the understanding of humanities and technology. It will also strenghten internal network contacts in the Malmo University. An output of the project is a clear extension and strenghtening of the external stakeholders own networks. This extension will also develop an inclusive long-term partnership focusing area of elderly care; including health sciences, pedagogy and technology.

The seed project will make it possible for partners to (1) meet and get to know each other to (2) come up with comparable parameters from different settings. This will make it possible to (3) agree on what would be interesting and important to compare, what knowledge to share, what technology to develop and what to try out in the future project.

The future project intend to develop functions with technical content to support professionals and relatives, and to stimulate elderly people in new ways. Future projects will produce knowledge of how to use and implement IoT-technology in dementia care. In the future pedagogical tools and applications might be commercialized.

- Describe your **planned development of an extended future project; the partnership, conditions and resources necessary** for future collaboration.

The seed funding will enable a platform for the partnership and preparation for extended funding due to the anchor of the project. The pre-conditions for internal funding among the partners is closely linked to this funding as it gives the project a legitimate on Faculty level in the three academic-partners and placement as a part of a research platform within each partner. It also enable a continuation to add PhD students and deepen existing cooperation due to the network.

- Indicate potential future sources of **funding,** both internal and external. The external funding sources must be defined and linked to specific calls within different funding programmes.

Given the project process of the CareSam project there is a strong awareness and consciousness of the importance of being updated when it comes to relevant calls for funding. In this seeding and stage we have not identified a call relevant for our project idea. However we foresee upcoming calls due to the internal competences and resources built up on this matter. The most potential calls relevant will probably be focusing on cooperation in healthy ageing and sustainability in the Baltic Sea region. The swedish innovation agency, Vinnova - programme for Societal challenges as opportunities for growth and (within this programme) the call for proposal focusing Challenge-driven innovation is a potential source for funding.The Vinnova funding can only be used nationally, which means that in parallel with the main project, we will be able to develop the technology of the app in collaboration between the two faculties a) for social work and b) technology and society, both faculties are jointly active in the AppSam project. http://www.vinnova.se/EffektaXML/ImporteradeUtlysningar/2013-04315/Utlysningstext%20-%20Steg%201%20Initiering%202016%20(h%C3%B6st)%20160331(721673).pdf

Further on, the intention is to prepare the network for an opportunity to apply for funding within Horizon 2020, related to 2017-2018 work program Societal Challenges: Health, demographic change and wellbeing. We have a strong drive to develop and disseminate further the experience that we have done with a continuity of what we intend to do with the help of this funding and that we are working hard to explore and search for appropriate further funding.

8 Risk analysis

Your description should focus on the seed funding project you are applying for. Describe a maximum of ten (10) risks. These might, for instance, relate to project management and documentation, financial reporting, formal problems, key people and staff, costs, funding issues, activities, or partners' and stakeholders' availability and interests. Risks associated with corruption are obligatory (see the table).

If you foresee risks in other areas than those mentioned above, it is important that these risks are also addressed in the risk analysis below.

How to use the table:

- The risk analysis report must be provided using the template below. (**Note that the template in grey is only an example.**)
- Probabilities and consequences should be assigned a value on a scale of 1-4, with 1 being a low probability/minor consequence and 4 being a high probability/major consequence. The value of the total risk is calculated by multiplying the value for the probability by the value for the consequence.
- Risk management is required for every risk, project specific and general risk, that have a total risk of at least 6 or when the estimated consequence is 4.

Example Risk	Proba-bility	Conse-quence	Total risk	Risk management	Person responsible
Key person leaves the project	2	4	8	Delegate a back-up person for all key people, create a system for continuous documentation.	Project leader/all key people

Risk	Proba-bility	Conse-quence	Total risk	Risk management	Person responsible
Corruption. Please describe the risk here: Allocated funds are not used for defined purposes	1	2	2	Verification of operating expenses / costs	Project leader
Insufficient documentation	1	3	3	Advisory	Project leader
Financial reporting	1	3	3	Ongoing internal reconciliation	Project leader
Inadequate skills of key staff	2	3	6	Requirements for at least two complementary competencies of each partner	Project managers and respective contact with partners
The absence of physical representation of partners in connection with the workshop	2	3	6	Clear anchoring of the planned workshops and preparedness for replacement	Project leader
External resource interrupts collaboration in technology	2	3	6	Development of cooperation agreements including contingent liabilities and financial obligations	Project leader
Access to the empirical data regarding end user	2	3	6	Anchoring the project idea and identification of research expertise of each partner	Project managers and respective contact with partners

Risk	Proba-bility	Conse-quence	Total risk	Risk management	Person responsible
Reorganization of partners	2	2	4	Responsibilities of respective partners to timely signal the possible consequences of the project	Each contact of partners
Disinterest of partners to fulfill obligations ingågna	1	3	3	Regulation by contract	Project leader
Continued funding for projects completed fails in the planned phase 3	2	3	6	Quality assurance to existing projects based on previous project experience in Phase 1	Project leader

SI. Swedish Institute

Baltic Sea Cooperation –
Seed funding

Organisation assessment
Swedish applicant organisation

Applicant organisation
Malmo University
Project acronym
AppSam
Project title
AppSam - Professional and Social Support in Dementia Care
Contact (project leader)
Jonas Christensen
Signatory (firmatecknare)
Tapio Salonen
Organisation Registration Number (organisationsnummer)
202100-4920

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Contents

1 Basic information

- What is the main area of expertise/goal of your organisation?

University/Academic

- What is the annual budget of your organisation (or department/unit, please specify)?

850 MSEK in total

- How is the organisation financed?

Public

- How many people work in your organisation (or department/unit, please specify)?

1800 in total at the Malmo University, 88 in the Dept of Soc Work

Does the organisation produce an annual report and audit report (signed by an external, independent and qualified auditor) for the whole organisation?

☒ Yes ☐ No

- If necessary, specify answers above:

2 Self-assessment of the organisation (department, unit or equivalent)

(1= Disagree 2= Agree to some extent 3= Agree)

- The organisation has adequate systems for planning, following up and assessing its work on a regular basis.

   ☐ 1 = Disagree   ☐ 2 = Agree to some extent   ☒ 3 = Agree

- The organisation has the necessary skills, systems and capacity for leading, administering and reporting projects with external funding.

   ☐ 1 = Disagree   ☐ 2 = Agree to some extent   ☒ 3 = Agree

- The organisation currently has sufficient staff and resources to implement a collaborative project of the kind applied for.

   ☐ 1 = Disagree   ☐ 2 = Agree to some extent   ☒ 3 = Agree

- The project's budget will be kept separate from the applicant organisation's other funding/activities.

   ☐ 1 = Disagree   ☐ 2 = Agree to some extent   ☒ 3 = Agree

- If necessary, please comment here:

3 Previous funding from the Swedish Institute

- Identify previous funding from the Swedish Institute, starting in 2012, stating the registration number and project title.

306 - Svenska Institutet

241081 SI Nigeria S-A Månsson 32825,61 SEK

241116 SMI T Richert 25 000 SEK

242018 SI V Kocherbitov 60232,8 SEK

633006 Visbyprogrammet 408000 SEK

4 Bank giro service or Postal giro service

- Organisation number

202100-4920

- Your reference (maximum 8 letters)

HSJOCH

- Bank giro service/Postal giro service

5052-4958 (bg)

5 Forwarding of funding granted

- Does the main applicant intend to forward parts of any funding granted?

☒ Yes ☐ No

- If "Yes", please specify below:

Partner	Country	Expected amount
Klaipeda University	Lithuania	50 000 SEK
University of Lower Silesia	Poland	50 000 SEK

SI. Svenska institutet

Budgetmall, ansökan om stöd till projektinitiering 2016

* = obligatorisk uppgift

Fyll i uppgifter om projektet och sökanden här

Projektets titel (på svenska) *

AppSam - A tool for health in profession and social improvement

Projektets akronym *

AppSam

Huvudsökande organisation *

Malmö Högskola

Kontaktperson *

Jonas Christensen

Anvisningar för ifyllande

Allmänt

Budgetmallen för ansökan om stöd till projektinitiering 2016 består av fem flikar: Anvisningar, Sammanställning, Projektledning, Möten och Annan finansiering. Det går att navigera mellan flikarna via knappar i formuläret.
Läs informationen nedan innan ni börjar fylla i uppgifter. För mer utförlig information se instruktionen för projektinitiering.

Redovisa projektets alla kostnader i budgeten: det belopp som söks från SI, finansiering från det stödberättigade partnerskapet samt finansiering i det icke stödberättigade partnerskapet /ev extern finansiering. Det är väsentligt att budgeten speglar hela projektet och att kostnaderna beskrivs så detaljerat som möjligt. Ange alla belopp enbart som siffror.

Kontrollera att sökt belopp i denna budget stämmer överens med sökt belopp i ansökan (som görs via onlineformuläret).

Fliken Anvisningar

Överst på denna flik registrerar ni Projektets titel, Sökande organisation, Kontaktperson samt Projektets akronym.

Fliken Sammanställning

Ingen inmatning av siffror går att göra under denna flik, som endast är en sammanställning av alla belopp som registrerats under flikarna Projektledning, Möten och Annan finansiering.

Procentuell fördelning av sökt belopp: Budgetkategorin Projektledning etc får omfatta maximalt 50 procent av sökt belopp från SI. Den procentuella fördelningen blir inte helt rättvisande förrän alla kostnader fyllts i. Procentsiffrorna blir röda i de fall där det tillåtna procenttaket för en viss budgetpost överskrids.
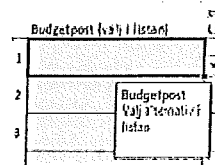
Annan finansiering: Medfinansiering (från parter tillhörande stödberättigade länder inkl huvudsökande) måste motsvara minst 10 % av sökt belopp från SI. Om medfinansiering inte uppgår till minst 10 % kommer detta att markeras i röda siffror på fliken för sammanställning. Ev ytterligare finansiering (finansiering från parter från icke stödberättigade länder som deltar i projektet och/eller extern finansiering) summeras också på denna flik liksom totalt projektbelopp.

Flikarna Projektledning och möten

På dessa flikar registreras kostnader i projektet för vilka stöd söks från SI. Det finns möjlighet att registrera 40 budgetposter på respektive flik.

Budgetpost: Välj budgetpost i listan i cellen. Listan kommer fram när du klickar på pilen, se bild till höger.

Specifikation (max 120 tecken): Kostnader ska specificeras detaljerat, t ex för lönekostnader omfattning, månadslön inkl LKP och vilka arbetsuppgifter som avses & för resor t ex avreseort, destination, antal x pris.

Fliken Annan finansiering

Medfinansiering: Medfinansiering (från parter tillhörande stödberättigade länder inkl huvudsökande) ska anges per budgetgrupp. Den sammanlagda medfinansieringen summeras på fliken för sammanställning och måste minst motsvara 10 % av det belopp som söks från SI.

Använd kommentarsrutorna för att göra förtydliganden, t ex hur vissa aktiviteter samfinansieras med det stöd som söks från SI. Här bör ni också förtydliga hur parter i partnerskapet bidrar till projektets finansiering av aktiviteter där medel inte söks från SI.

Ytterligare finansiering: Ange den finansiering som tillförs projektet från parter i projektet från icke stödberättigade länder och ev extern finansiering. Ange namn på partner och/eller extern finansiär samt övriga uppgifter. Summeringen av ytterligare finansiering sker på fliken för sammanställning.

Total annan finansiering summeras på fliken sammanställning och tillsammans med sökt belopp från SI summeras också total projektbudget.

SI. Svenska institutet

Sammanställning, projektbudget (stöd till projektinitiering)

Uppgifter om projektet

Projektets titel (på svenska)
AppSam - A tool for health in profession and social improvement

Huvudsökande organisation
Malmö Högskola

Projektets akronym
AppSam

Kontaktperson
Jonas Christensen

Sökt belopp SI

Totalt (maximalt 500 000 SEK)	466 000 SEK		
	Totalt belopp	**% av total**	**Max %**
Budgetkategori: Projektledning, extern revision, OH, analys och kommunikation	**233 000 SEK**	**50,0%**	**Max 50 %**
Budgetgrupp: Projektledning (huvudsökande)			
Budgetpost: Projektledning	85 000 SEK	18,2%	
Budgetpost: Projektadministration	50 000 SEK	10,7%	
	35 000 SEK	7,5%	
Budgetgrupp: Extern revision			
Budgetpost: Extern revision	20 000 SEK	4,3%	Max 25 000
	20 000 SEK	4,3%	
Budgetgrupp: OH			
Budgetpost: OH	34 000 SEK	7,3%	Max 10 %
	34 000 SEK	7,3%	
Budgetgrupp: Analys, utförande och uppföljning			
Budgetpost: Interna projektövergripande uppgifter	84 000 SEK	18,0%	
Budgetpost: Extern expertis	20 000 SEK	4,3%	
	64 000 SEK	13,7%	
Budgetgrupp: Kommunikationskostnader			
Budgetpost: Extern projektkommunikation	10 000 SEK	2,1%	
	10 000 SEK	2,1%	
Budgetkategori: Möten och mobilitet	**233 000 SEK**	**50,0%**	
Budgetgrupp: Möteskostnader			
Budgetpost: Externa föredragshållare/debattledare	113 000 SEK	24,2%	
Budgetpost: Lokalkostnader, konferensutrustning, förtäring etc	30 000 SEK	6,4%	
Budgetpost: Tolk- och översättningskostnader	39 000 SEK	8,4%	
	44 000 SEK	9,4%	
Budgetgrupp: Resor och boende			
Budgetpost: Resor, nationellt	120 000 SEK	25,8%	
Budgetpost: Resor, internationellt			
Budgetpost: Visumkostnader	68 000 SEK	14,6%	
Budgetpost: Kost och logi	52 000 SEK	11,2%	

Annan finansiering än SI

Medfinansiering (måste vara minst 10% av sökt belopp från SI).

Medfinansierins (stödberättigade totalt)	% av sökt belopp	Total annan finansiering
47 000 SEK	10,09%	47 000 SEK

	Ytterligare finansiering (ej från SI)	
Ytterligare sökt 10 000 SEK		
47 000 SEK	Beviljat	
*		
*		

Total projekt-budget

513 000 SEK

SI. Svenska institutet

Möten och mobilitet - specifikation

Specifikation. Kostnader ska specificeras detaljerat, t ex för lönekostnader omfattning, månadslön inkl LKP och vilka arbetsuppgifter som avses & för resor t ex avreseort, destination, antal x pris specificeras.
Låt gärna uppställningen följa er arbetsplan i projektet.

	Budgetpost (välj i listan)	Specifikation	Sökt belopp SEK - ange endast belopp
1	Resor, internationellt	Resa 1: Klaipeda-Malmö 4 pers t o r, 3 dgr Workshop A + 1 extern föredragshållare motsv 4000 kr/person	20 000 SEK
2	Resor, internationellt	Resa 2: Wroclaw-Malmö 4 pers t o r, 3 dgr Workshop A	12 000 SEK
3	Resor, internationellt	Resa 3: Malmö-Klaipeda 4 pers t o r, 3 dgr Workshop B + 1 extern föredragshållare motsv 4000 kr/person	20 000 SEK
4	Kost och logi	Resa 4: Wroclaw-Klaipeda 4 pers t o r, 3 dgr kost och logi Workshop B	12 000 SEK
5	Kost och logi	Resa 5: Malmö-Wroclaw 4 pers t o r, 3 dgr kost och logi Workshop C + 1 extern föredragshållare motsv 4000 kr/person	20 000 SEK
6	Kost och logi	Resa 6: Klaipeda-Wroclaw 4 pers t o r, 3 dgr kost och logi Workshop C	12 000 SEK
7	Lokalkostnader, konferensutrustning, förtäring etc	Möteslokaler Workshop x 3 (hyrda lokaler i Malmö, Klaipeda resp Wroclaw samt Projektledningsmöte 1+2 i Malmö	27 000 SEK
8	Externa föredragshållare/debattledare	Extern föredragshållare Workshop x 3 (2 externa föredragshållare i vardera Workshop A-C) motsv 5000 kr/föredrag	30 000 SEK
9	Lokalkostnader, konferensutrustning, förtäring etc	Lokala regionala resor med allmänna färdmedel inom resp partnerland, avseende möte med brukare	12 000 SEK
10	Tolk- och översättningskostnader	Översättning fr litauiska till eng., polska till eng., sv. till eng., beräknat till 800 kr/tim, tot 55 tim	44 000 SEK
11	Visumkostnader	Vi bedömer ej att dessa behov föreligger	
12	Resor, internationellt	Resa 7: Projektledningsmöte 1 i Malmö uppstart 2 pers fr partneruniv Klaipeda/Wroclaw t o r 2 dagar	8 000 SEK
13	Resor, internationellt	Resa 8: Projektledningsmöte 2 i Malmö avslut 2 pers fr partneruniv Klaipeda/Wroclaw t o r 2 dagar	8 000 SEK
14	Kost och logi	Projektledningsmöte 1+2 uppstart/avslut 8 pers 2 dagar i Malmö motsv 1000 kr/person i logi och 500 kr/person i kost	8 000 SEK
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SI. Svenska institutet

Annan finansiering än SI - medfinansiering och ytterligare finansiering

Projektets titel (på svenska)

| AppSam - A tool for health in profession and social improvement |

Huvudsökande organisation

| Malmö Högskola |

Projektets akronym

| AppSam |

Kontaktperson

| Jonas Christensen |

Medfinansiering

Projektledning, analys och kommunikation

Medfinansiering (parter från stödberättigade länder inkl huvudsökande)

Projektledning

Projektledning
Projektadministration

| Belopp | 47 000 SEK |

Kommentera hur medlen kommer att användas och finansieras av partnerskapet.

Medfinansiering avser lönekostnader, ingen övrig medfinansiering

Extern revision

Extern revision

| Belopp | |

Kommentera hur medlen kommer att användas och finansieras av partnerskapet.

Analys, utförande och uppföljning

Interna projektövergripande uppgifter
Extern expertis

| Belopp | |

Kommentera hur medlen kommer att användas och finansieras av partnerskapet.

Kommunikationskostnader

Extern projektkommunikation

| Belopp | |

Kommentera hur medlen kommer att användas och finansieras av partnerskapet.

Möten och mobilitet

Möteskostnader

Externa föredragshållare/debattledare
Lokalkostnader, konferensutrustning, förtäring etc
Tolk- och översättningskostnader

| Belopp | |

Kommentera hur medlen kommer att användas och finansieras av partnerskapet.

Resor och boende

Resor, nationellt
Resor, internationellt
Visumkostnader
Kost och logi

| Belopp | |

Kommentera hur medlen kommer att användas och finansieras av partnerskapet.

Ytterligare finansiering

Ange samarbetspart från icke stödberättigat land och/eller extern finansiär	Webbadress och/eller andra kontaktuppgifter	Ange kort hur denna finansiering kommer att användas i projektet	Sökt/Beviljat	Belopp SEK (endast belopp)
Roskilde Universitet	www.ruc.dk ref. Anne Liveng	Resor till respektive Workshop	☑ Sökt ☐ Beviljat	10 000 SEK
			☑ Sökt ☐ Beviljat	
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MALMÖ HÖGSKOLA

Dnr Mahr 11-2012/697

Uppdrag och ansvarsområde för Tapio Salonen, dekanus vid Fakulteten för hälsa och samhälle

1. Uppdrag och ansvarsområde

Dekanus är fakultetens chef och har det övergripande ansvaret för inriktning och kvalitet på fakultetens forsknings- och utbildningsverksamhet inklusive forskarskolor, genomförandet av överenskomna kurser/program till utbildningsorganisationen samt för samverkan med näringsliv och samhälle.

Uppgifter

Dekanus uppgift är att

- utveckla fakultetens verksamhet i linje med Malmö högskolas vision, strategiska plan och uppställda kvalitetsmål inom ramen för fakultetens resurser.

- leda fakultetens arbete, i enlighet med gällande lagstiftning, avtal, fastställda verksamhetsdokument, samt fakultetens verksamhetsplan och resultatmål.

- medverka vid högskoleövergripande strategiska möten med rektor.

- i egenskap av chef för fakulteten företräda arbetsgivaren.

- ge förslag till Rektor för utseende av prodekanus som är dekanus ställföreträdare.

- utse en administrativ chef efter samråd med chefen för Gemensamt verksamhetsstöd.

- utse en ledningsgrupp för fakulteten.

- ansvara för fakultetens hantering av allmänna handlingar.

Rapporterar till
Dekanus rapporterar till rektor. Uppdraget ska följas upp bland annat vid det årliga medarbetarsamtalet med rektor.

Uppdragets varaktighet
Uppdraget gäller under den tid som Tapio Salonen innehar uppdrag som dekanus vid Fakulteten för hälsa och samhälle.

MALMÖ HÖGSKOLA

2. Delegation

Rektor delegerar till dekanus:
- att besluta om de åtgärder som krävs för att genomföra fakultetens planerade verksamhet, inklusive arbetsmiljö-, jämställdhets/likabehandlings- och miljöåtgärder. Inför förändringar av strategisk eller principiell betydelse ska dekanus samråda med rektor.

I de fall planerade förändringar av verksamheten på väsentligt vis påverkar högskolans utbildningsutbud ska samråd ske även med prorektor.

Vidaredelegation
- Dekanus kan delegera till prodekanus, administrativ chef, prefekt eller annan anställd att besluta i visst ärende eller grupp av ärenden eller vidta de andra åtgärder som dekanus bestämmer (beträffande arbetsmiljöansvaret, se nedan). Dekanus kan delegera till viss person att ansvara för grund- respektive forskarutbildningen. Antagning till forskarutbildning får inte delegeras till annan än denna person.

- Beslut om delegation, liksom återkallelse av sådan, ska diarieföras. Delegation i enstaka ärende dokumenteras genom anteckning på handlingen.

- Dekanus kan fördela det systematiska arbetsmiljöarbetet till underställd verksamhetsansvarig chef/motsvarande avseende dennas/-es avdelning. Den som får uppdrag inom arbetsmiljöarbetet ska ha kompetens och erforderliga resurser för uppgiften. Saknas sådana resurser och sådan kompetens ska förhållandet omedelbart skriftligt rapporteras till dekanus. Därmed övergår ansvaret till dekanus.

3. Begränsningar

Dekanus får inte
- besluta i frågor som får vittgående konsekvenser utanför den egna fakulteten eller för högskolans utbildning eller forskning, eller i frågor av osedvanlig karaktär eller omfattning med avseende på verksamheten.

- besluta i frågor som det ankommer på fakultetsstyrelsen att besluta om.
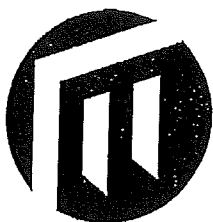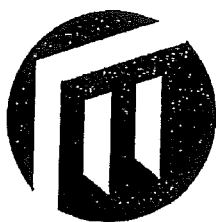
MALMÖ HÖGSKOLA

- teckna kollektivavtal.

- företräda arbetsgivaren i arbetsrättsliga frågor som gäller uppsägning av personal eller frågor som gäller högskoleövergripande omplacering av personal.

- besluta om delpension och pensionsersättning.

- besluta om anställning av eller befordran till professor

- besluta om uppdrag som prodekan

- bevilja tjänstledighet helt eller delvis för professor för längre tid än ett år.

- ingå avtal om in- eller uthyrning av fast egendom.

- besluta om åtgärder avseende fast egendom såsom ombyggnad.

- besluta om in- eller uthyrning av lös egendom om vederlaget överstiger totalt en miljon kronor eller upplåtelsen överstiger tre år.

- besluta om förvärv och avyttring av anläggningstillgångar, om nivån på köpeskillingen är mer än en miljon kronor eller om förvärvet respektive avyttringen är av osedvanlig art med hänsyn till verksamhetens innehåll.

- i övrigt besluta om åtgärd utöver beloppsgräns (en miljon kronor) enligt gällande attestordning.

- besluta om egen ledighet, ersättning till sig själv eller i annan fråga som rör dekanus själv.

- utfärda examensbevis.

- underteckna forskningsansökningar, inklusive EU-ansökningar, med en total projektbudget för Malmö högskola överstigande 15 miljoner kronor.

Dekanus får i övrigt inte besluta i frågor av osedvanlig karaktär eller omfattning med avseende på verksamheten, eller frågor som är högskolegensamma eller högskoleövergripande.

Beslut om lön för dekanus fattas av rektor.

Beslut om lönesättning vid nyanställning och befordran inom fakulteten samt beslut om tjänstledigheter fattas i samråd med fakultetens personalspecialist.

MALMÖ HÖGSKOLA

Föreliggande beskrivning av uppdrag och ansvar gäller från och med den 1 januari 2013 och ersätter tidigare Delegations- och beredningsordning (Dnr Mahr 12-10/349).

Stefan Bengtsson
Rektor

Jag har mottagit de uppdrag, ansvarsområden samt den delegation som beskrivs ovan.

Tapio Salonen
2012-12-13